



FACULTY APPLICATION

Part A

Thank you for your interest in a faculty position at Greenville Classical Academy (GCA). If you have reviewed our website and are in agreement with the vision and philosophy outlined, please complete and return this application along with your résumé or curriculum vitae. We will review your information and contact you if we would like to set up an interview and have you complete Part B of the Faculty Application, which includes written responses.

Personal Information

Name: _____
 First Middle Last

Street Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Are you a U.S. Citizen? Yes No If no, are you authorized to work in the U.S? Yes No

Interested in working Full Time Part Time Substitute Date available: _____

Grade level of interest: Grammar (K4 – 5th) Logic (6th-8th) Rhetoric (9th-12th)

If applicable, please state why are considering a change in employment: Not applicable

Is there any reason why you might be unable to perform the duties and responsibilities for which you are applying? Yes No If yes, please explain: _____

And, if yes, is there anything that the school can do to reasonably accommodate your needs so that you would be qualified to perform the duties and responsibilities of this position? _____

Legalities

Are you presently being investigated or under procedure to consider your discharge for misconduct by your present employer, or have you offered a resignation to your previous employer?

Yes No

Have you ever been reprimanded, disciplined, discharged, or asked to resign from a prior position?

Yes No

Have you ever resigned from a prior position without being asked, but under circumstances involving your employer's investigation of sexual harassment or contact with another person, of mishandling funds, or of criminal conduct? Yes No

Have you ever been convicted of any offense involving improprieties regarding children?

Yes No

Have you ever been convicted of any crime involving moral turpitude (e.g., lying, cheating, stealing) or any crime involving physical violence? Yes No

Have you ever entered a court plea of guilty, a court plea of "no contest" ("nolo contendere"), or has any court ever deferred further proceedings without entering a finding of guilty and placed you on a probationary, public service or educational program for any crime other than a minor traffic offense?

Yes No

If you answered "yes" to any of the above questions, please attach a separate sheet indicating the nature of the suit, offense, date, court, disposition or other appropriate explanations.

Christian Background and Views

Are you in complete agreement with Greenville Classical Academy's Statement of Faith?

Yes No If not, please explain: _____

Name and location of your church: _____

Are you a member? Yes No Do you regularly attend services? Yes No

Areas of service in your church: _____

Educational Background

Please attach photocopies of all your college/university transcripts. Official copies of transcripts are required prior to starting employment and must be sent directly from the institution to GCA.

High School: _____
Name of High School City, State Date of Diploma

Name of Undergraduate School	City, State	Dates Attended	Major	Minor	Degree
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Name of Graduate School	City, State	Dates Attended	Major	Minor	Degree
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Please list other academic training or certifications relevant to teaching: _____

Please list any non-academic training or certifications relevant to teaching: _____

Please indicate memberships, offices, and honors obtained in

High School: _____

College: _____

Graduate School: _____

Professionally: _____

Work Experience

Teaching Experience: List below all teaching positions held including teacher's aide, homeschooling, church-related teaching, etc. (Use additional paper if necessary)

Employer	State	Phone Number	Position Held	Reason for leaving	May we contact?
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

Employment Experience: Starting with your most recent employer, please list all of the positions you have held for the past five years. (Use additional paper if necessary)

Employer	State	Phone Number	Position Held	Reason for leaving	May we contact?
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____	_____	_____	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

Have you already signed a contract for next school year with any other institution? Yes No

References

Personal References (Relatives may not serve as references.)

Name	Email	Phone Number	Occupation	Relationship
1. _____ Pastoral Reference	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Business/Professional References (If possible, include at least one academic reference)

Name	Email	Phone Number	Occupation	Relationship
1. _____	_____	_____	_____	_____
2. _____	_____	_____	_____	_____
3. _____	_____	_____	_____	_____

Do we have permission to contact your references? Yes No

Declaration or Moral Integrity

Our school expects all of its employees with unsupervised access to children to model the same Christian values and lifestyle that it seeks to inculcate in its students.* As an applicant for a ministry position as an employee at this school, I recognize, understand and agree to live by the Christian moral standards of the school.

I declare that during the past two years, I have not engaged in, at the current time I am not engaging in, and promise that I will not during the term of my employment engage in inappropriate sexual conduct, inappropriate conduct outside of marriage (e.g., premarital sex, cohabitation, extramarital sex, homosexual or lesbian sexual activity), sexual harassment, use or using of pornographic material or websites, or sexual abuse or improprieties toward minors as defined by Scripture or federal or state law. I declare that the above statement is factual and true. My signature indicates that I meet the moral integrity standards and Christian role model lifestyle requirements of this Christian school.

*Luke 6:40

Applicant's Signature _____ Date _____